

EDI Business Partner Onboarding Step-by-Step Guide for Suppliers

Version history

Version	Date	Comments
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1. ALDI/HOFER EDI Onboarding Step-by-Step Guide

This step-by-step user guide is designed to assist ALDI/HOFER Business Partners when using the OpenText Onboarding website, Compliance Link/Active Intelligence. In addition to message validation, this specialised portal is used to exchange information and download important documentation.

2. Login

2.1 First-time login

Important: In order to log in to the OpenText | Active Intelligence portal for the first time, OpenText will send you an E-Mail with a link to the portal and your user credentials. To ensure that you can find E-Mails from OpenText in your E-Mail inbox and that they are not sent to your junk folder, add no-reply@inovis.com, no-reply@gxs.com, compliancelink@inovis.com and compliancelink@gxs.com to the list of safe senders of your E-Mail program.

Step 1: When you receive an E-Mail notification from OpenText with your user credentials, please follow the link in the E-Mail in order to setup the new account.

∎੭ਹ∕↓	≂ New User Notification - Message (HTML)							
File Message Hel	p 📿 Tell me what you want to	o do						
Ignore Image:	Reply Reply Forward	Batch report → To Manager To Manager Team Email ✓ Done Greate New Outrk Steps		Assign Mark Categorize Follow Policy ~ Unread Up ~	Translate → Fditing	A) Q Read Zoom	Construction	Start My GlobalMeet Meeting v Tools v
New User Notification DQC Notification <no-reply@gxs.com> To Aleksandra Geleijnze Of If there are problems with how this message is displayed, click here to view it in a web browser. Join Smith</no-reply@gxs.com>								
This email was sent to notify	This and use soft to notify you that a user account has been rested for you. Please combinite the new user activation mores by clickion the link below. For your convenience your user III is included below. You will need to know your user III to activate your account							
User ID: 123456 Click here to activate your user account								
Thank you for using Active In	elligence.							
ALDIAHEAD								

Step 2: The login screen of the OpenText Active Intelligence portal opens. Enter your User ID and select forgot your password'. Afterwards, an E-Mail with the security key will be sent to your mailbox, which you need to enter in the next step.

ALDI	
Welcome to the ALDI/HOFER Business Partner EDI Onboarding Any login queries, please contact the OpenText Onboarding Team. OpenText Onboarding Team, on Select of ALDEHOFER Addition: add@secontst.com	User Login Prease enter your user ID and password. User ID * samplegabc.com Password * Login Forgot your password?

Step 3: Enter your User ID and E-Mail address and click the 'Continue' button on the 'Password Assistance (Step 1 or 3)' screen. Afterwards, an E-Mail with a security key will be sent to your mailbox. Copy the security key and return to your internet browser.

ALDI	
Welcome to the ALDI/HOFER Business Partner EDI Onboarding Any login quintes, please contact the OpenText Onboarding Team. OpenText Onboarding Team, on behalf of ALDIHOFER Additions.dollocentinst.com	Password Assistance (Step 1 of 3) Complete this form if you have forgothen your password. For verification parposes, the email address you entrop being which the one for our provide profile. User D · 12346 Email Address * amplegade.com Continue Cance

Step 4: Enter your User ID and paste the security key in the respective boxes on the 'Password Assistance (Step 2 of 3)' screen. Afterwards, click the 'Continue' button.

ALDI	
Welcome to the ALDI/HOFER Business Partner EDI Onboarding Any login-quoties, glease costact the OpenText Onboarding Team. OpenText Onboarding Team, on behalf of ALDINOFER Additions.ob@coefficient.com	Password Assistance (Step 2 of 3) JORGATEMIT: Dr not close this browser window. An email was just sent to the address on file for 122456" with the following will we below to create a new parsonid. Besis enter your user 1D and the scoutly key from the email you received into the form below to complete an within the following below to create an eway for the scoutly key from the email you received into the form below to complete the state. User ID * 123456 Security Key * 123456 Continue Cancel

Step 5: Select a password by entering it first into the 'New Password' and afterwards into the 'Confirm Password' box on the 'Password Assistance (Step 3 of 3)' screen. Afterwards, click the 'Continue' button.

Welcome to the ALDI/HOFER Business Partner EDI Onboarding Any light quarker, please contact the OpenText Onboarding Team. OpenText Onboarding Team, on behalf of ALDIHOFER didth/dur.db@boomtext.com	Password Assistance (Step 3 of 3) Now, enter your mer password in the form below. When you clck OK, we will save the new password and audimatively log you into the same New Password * Confirm Password * Confirm Password *

Step 6: Select your time zone on the 'Time Zone Settings' screen and click the 'OK' button.

//≞ ALDI	
Welcome to the ALDI/HOFER Business Partner EDI Onboarding Any login queries, please contact the OpenText Onboarding Team. OpenText Onboarding Team, on behalf of ALD/HOFER Additione.add@context.com	Time Zone Settings Please select your local time zone. This setting will affect the display of all timestamps within the application. Time Zone Information I

2.2 Subsequent login

Step 1: Load the URL <u>https://visibility.inovis.com/dataquality/xclient/aldibp</u> in order to access the OpenText Active Intelligence portal.

Step 2: Type in your User ID and password and click 'Login'.

Please note that the system is case-sensitive.

User Login			
Please enter your user ID and password.			
User ID *			
Password *			
ĺ	Login		
	Forgot your password?		

If your portal has two or more projects, select a project (top right of screen) and click OK.

<u>Note</u>: If you forget your password, click the 'Forgot your password?' link in order to receive an E-Mail with instructions on how to create a new password.

2.3 Welcome Screen

After the successful log in to the OpenText Active Intelligence portal, the welcome page with the 'Project Workspace: AHEAD Onboarding' opens. This page includes a section with 'Announcements', 'Quick Links', 'My Tasks', 'Recent Searches' and the 'Project Library'. Any tasks assigned to your company throughout the EDI onboarding process of ALDI/HOFER will be displayed in the 'My Tasks' section. Double-click on a task in order to open it.



2.4 Helpful tips for using the OpenText | Active Intelligence portal

The following tips may help when using the OpenText | Active Intelligence portal:

- <u>Do not click the 'Back' button</u> in the internet browser as this will close the application.
- Open only one application window at a time.
- Set your screen resolution to 1280 x 1024.
- If screen resolution changes have not been applied or data is not displayed, click 'Refresh' in the OpenText | Active Intelligence portal. If this does not resolve the problem, log out and back in again.
- The spinning wheel icon indicates that the page is loading. Some pages may take a while to load, depending on the task and your internet connection speed. OpenText recommends a broadband Internet connection for optimum performance.
- To finish a task, it is recommended to click "save & close task" or "save & open next task". When you click "save" you can close the current task with "cancel"

3. Overview EDI Onboarding Process

The EDI onboarding process of ALDI/HOFER consists of nine tasks, which need to be completed by each business partner.

Task No	Description
<u>Task 1</u>	Confirmation of Supplier Information
<u>Task 2</u>	Download Supplier Documents
<u>Task 3</u>	Approval of EDI Agreement by Supplier
<u>Task 4</u>	Confirmation of EANCOM Message Type Selection for Supplier
<u>Task 4A</u>	Update of EANCOM Message Type Selection for Supplier
<u>Task 4B</u>	Task 4B - Re-confirmation of EANCOM Message Type Selection for Supplier
<u>Task 5</u>	Confirm Connection Type
<u>Task 6A</u>	Confirm Connection Details for Productive/Live EDI Messages
<u>Task 6B</u>	Confirm [Connection Type] Connection Details
<u>Task 6C</u>	Confirm Connection Details for TEST EDI Messages
<u>Task 6D</u>	Connection Details Declaration
<u>Task 7A</u>	Confirm Readiness for Document Testing with ALDI/HOFER
<u>Task 7B</u>	Confirm Estimated Ready Period for Document Testing with ALDI/HOFER'
<u>Task 7</u>	Document Check
Task 8	Confirm Readiness for End to End Testing with ALDI/HOFER
Task 8A	Confirm Estimated Ready Period for EDI End to End Testing with ALDI/HOFER
Task 9	Confirm Readiness for EDI Go-Live with ALDI/HOFER
Task 9A	Confirm Estimated Ready Period for EDI Go-Live with ALDI/HOFER

Task 1 – Confirmation of Supplier Information

Overview 'Task 1 - Confirmation of Supplier Information'

In the first task, you need to review the information, which the ALDI/HOFER team provided to OpenText for the EDI communication with your company. Please check whether the provided information equal your internal records and confirm their correctness by selecting the answer 'Yes the provided information is correct' (1) in the section below of the business partner information or 'No, the provided information is incorrect' (2) in case they are incorrect. If you select that the information is incorrect, then you need to fill in the correct information together with a reason (if applicable) into the feedback box (3).

In addition, please provide the contact details of the person who is the technical contact for the EDI connectivity and EDI message testing within your company. OpenText and ALDI/HOFER might contact the person during the EDI onboarding process. Thus, the contact name (4), E-Mail (5), telephone (6) and provider name (7) (if applicable) need to be entered.

If the technical contact requires an additional user login for the OpenText Active Intelligence portal, select the answer 'Yes please add an additional user' (9) in the last section of this task. Otherwise, select 'No new user required' (8).

After all mandatory fields were filled, click 'Save and Open Next Task' (10).

Note: If you have selected that the business partner information is incorrect, an E-Mail notification will be sent to ALDI/HOFER and they will check your feedback before you can continue with the next onboarding task. Once ALDI/HOFER has confirmed the correct business partner information, you will receive an E-Mail notification and be prompted to continue with the EDI onboarding process.

Screen layout 'Task 1 - Confirmation of Supplier Information'

GB/IE - Task 1 - Confirmation of Supplier Information



If you have any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team by E-Mail at <u>AldiHofer.ob@opentext.com</u> or telephone +44 (0)845 50 50 115. For Australian business partners, please call +44 (0)1932 776236 Project Pin: 25347.

ACTION: Confirmation of Supplier Information

Business Partner Name: *

Ahead Supplier Partner

Business Partner Type: *

Supplier

Business Partner Number (ALDI SAP BP ID): *

1234567891-UK10

JUS	Silless Maltiler Euri Message Standard: "
E/	ANCOM
_	
us	siness Partner EDI Solution: *
	Classic EDI
	Web EDI
_	
F	Please review the above information and confirm that the details are correct.
	NATE. If the details are incorrect places called the annual "Ito the annual information is incorrect?" output the correct details and add a comment to surplise the deviations
,	NOTE: If the details are incorrect, prease select the answer two the provided montation is incorrect, erriter the correct details, and add a comment to explain the deviations. ALD/HOFER and OpenText will receive this information and review your comments. *
(Yes the provided information is correct
(No the provided information is incorrect
	Disease sushin who this information is incorrect, as ALDUHOTED and OpenTed will surject user facilitate 1
	Prease explain why this information is incorrect, as ALLINFOPER and OpenText will review your readback.
l	
r	Name article the technical EDI control details of the access who is assessable for the EDI access to the EDI access to the
W	within the business partner. OpenText and ALDI/HOFER will contact this person directly to support the EDI onboarding process.
Y	NOTE: if you are the EDF contact, please provide your contact details again in the below data fields but do not request a new user logon. You can also provide the details of your EDI service provider if they are responsible for your connectivity and message testing,
E	EDI Contact Name: *
1	
E	EDI Contact E-Mail: *
ſ	
_	
E	EDI Contact Telephone: *
[
Fr	DI Provider (f annirable)
	n , recence (), obligations (
_	
Ple	lease indicate if the technical EDI contact you have entered requires an additional user log on to the ALD/HOFER business
pai	artner onboarding portal:
м	OTE: All users will receive all task and action E-Mails. *
140	
0	No herv user required Variable and an additional user

Task 2 – Download Supplier Documents

Overview 'Task 2 - Download Supplier Documents'

In 'Task 2 - Download Supplier Documents' you need to download the EDI agreement of ALDI/HOFER, the message implementation guidelines (MIG's) and a number of other documents from the 'Project Documents' list (1). These documents are required for the EDI communication between ALDI/HOFER and your company and are also available via the 'Project Library' in the 'Project Workspace' tab. After you have downloaded all documents, click the 'Save & Close Task' (2) button.

Screen layout 'Task 2 - Download Supplier Documents'

Project Worksp Onboarding T ×			
Task Task 2 - Download Supplier Documents	Description ACTION: Download Supplier Documents Please download all the documents and save them locally for reference. These documents are also available via the Project Library in the "Project Workspace" tab. Once downloaded, press the "Save and Close Task" to continue. NOTE: Some of these documents are required by your EDI provider.	Partner Ahead Supplier Partner (1234567891-UK10)	
Project Documents ADH HOFER Global-Location-Numbers.pdf Download (214 K8, 06/17/22) ALDI SOUTH Group - EDI Guideline for Suppliers.pdf Download (34 K8, 06/17/22) ALDI SOUTH GROUP Example Files - Supplier.zip Download (34 K8, 06/17/22) ALDI SOUTH GB IE - Step by Step User Guide for Suppliers Download (3046 K8, 06/15/22)	Supplier.zip	2	•

Task 3 – Approval of EDI Agreement by Supplier

Overview 'Task 3 - Approval of EDI Agreement by Supplier'

In this task your company needs to approve the EDI agreement of ALDI/HOFER. Thus, please select 'I agree to the terms and conditions of the EDI agreement' (1) and enter the name of the person who has approved the agreement (2) together with the approval date (3). Afterwards, click the 'Save & Close Task' button (4).

After you have completed the task, an E-Mail notification will be sent to your company confirming that the EDI agreement was signed and summarizing the provided information.

Screen Layout 'Task 3 - Approval of EDI Agreement by Supplier'

opentext [*] A	ctive Intelligence CE 22.2
Project Worksp	Onboarding T ×
GB/IE - Task 3 - Approval	of EDI Agreement
//≜ ALDI	
If you have any questions or by E-Mail at <u>AldiHofer.ob@c</u>	concerns about your participation in this process, please contact the OpenText Onboarding Team <u>centext.com</u> or telephone +44 (0)845 50 50 115. For Australian business partners, please call
+44 (0)1932 776236 Project ACTION: Approval of	Pin: 25347. EDI Agreement
Please read carefully the	ALDI/HOFER EDI agreement downloaded from the previous task.
The ALDI/HOFER EDI a	greement can also be downloaded at any time from the 'Project Library' which is on the 'Project Workspace' tab.
Afterwards, please selec	t below if you accept the EDI agreement: *
1 O Yes I agree to the	terms and conditions of the EDI agreement
Please enter the name of	f who approved the EDI agreement: *
2	
Please enter the date wi	en the EDI agreement was approved (MM/DD/YY): *
3	
EDI agreement version:	•
v7 6th April 2022	

Task 4 – Confirmation of EANCOM Message Type Selection for Supplier

Overview 'Task 4 - Confirmation of EANCOM Message Type Selection for Supplier'

Task 4 provides an overview of all EDI message types, which ALDI/HOFER pre-selected for the exchange with your company. Please review the ALDI/HOFER selection and confirm at the end of the task whether your company is capable to exchange the pre-selected message types or wishes to update the selection (1). Afterwards, click the 'Save & Open Next Task' button.

Important: By agreeing to the EDI message type pre-selection for the EDI communication with ALDI/HOFER, your company confirms that they are able to exchange the selected EDI message types with ALDI/HOFER with the structure and content as specified in the Message Implementation Guidelines (MIG's), which were provided to you in 'Task 2 - Download Supplier Documents'. These documents are also available via the 'Project Library' in the 'Project Workspace' tab.

If you do not agree to the message type pre-selection, you will be asked to update the selection in the next task 'Task 4A - Update of EANCOM Message Type Selection for Supplier' and provide feedback to ALDI/HOFER.

Screen Layout 'Task 4 - Confirmation of EANCOM Message Type Selection for Supplier'

	opentext* Active Intelligence cE22.2
	Project Worksp Onboarding T ×
G	B/IE Task 4 - Confirmation of EANCOM Message Type Selection for Supplier
	ALDI 🖉
lf b) +4	you have any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team <i>E-Mail at <u>Addivider.org/lippentext.com</u> or telephone +44 (0)845 50 50 115. For Australian business partners, please call 44 (0)1992: 772/236 Provide IVV: 25347.</i>
A	CTION: Confirmation of EANCOM Message Type Selection for Supplier
	Purchase Order (Create) - EANCOM ORDER 8 D.01.8:
	A message specifying details for goods ordered under conditions agreed between the supplier and the buyer (ALDIHOFER
	purchasing department).
	Yes my company will be exchanging this message type with ALD/HOFER No my company will not be exchanging this message type with ALD/HOFER
	Purchase Only Observe and Purcellulary California APOPTA 5 24 Pu
	Puronase Order Change and Canoellabon - EAN-Culli UNUER'S U.U.T.E:
	A massage from the buyer to the supplier, specifying details of the buyer's request to change, add or detete one or multiple purchase
	BGM segment. Both Delta and Full PO Change are available. Should you require Delta only please contact ALDI to inform them of this
	else the default will remain as today as Full PO Change.
	Yes my company will be exchanging this message type with ALDUHOFER
	но плу соправлу чиглос ов вколандеру в за писаније сура чио и ислачног сто
	Dropship Despaloh Advice - EANCOM DE&ADV D.01.8:
	A message specifying details for tracking ID, carrier reference and goods despatched or ready for despatch under agreed conditions,
	from supplier warehousehub to the final customer (eCommerce).
	No my company will not be exchanging this message type with ALDUHOFER
	Warehouse Despaloh Advice - EANCOM DEBADV D.01.8:
	A message specifying details for handling units and goods despatched or ready for despatch under agreed conditions, from supplier
	to ALDI/HOFER hub.
	Yes my company will be exchanging this message type with ALD/HOFER No my company will not be exchanging this message type with ALD/HOFER
	Commercial Involce - EANCOM INVOIC D.01.8:
	A message claiming payment for goods supplied under conditions agreed between the supplier and the buyer. This message can be used as commercial invoice and as credit note specified in the BGM segment.
	Yes my company will be exchanging this message type with ALD/HOFER
	No my company will not be exchanging this message type with ALDUHOFER
	Confirmation of EDI message type selection:
	Please note that once the message type selection is confirmed, it cannot be updated anymore.
	A wrong message type selection will affect the electronic communication with ALDI and can lead to additional re-ontroarting effort.
	inererore, prease only contirm the message type selection if your company is able to directly exchange these messages with ALDUHCFER. If your company cannot support all selected message types, then please select " No my company does not agree with the pre-selected EDI
	message types" and unlate the selection on the next some
	en exposer on annount of the FDI mostane lune selection of AI PULIPEED**
6	Yes my company agrees to the pre-selected EDI message types
	O No my company does not acres to the pre-selected EDI message types

Task 4A – Update of EANCOM Message Type Selection for Supplier

Overview 'Task 4A – Update of EANCOM Message Type Selection for Supplier'

In this task, the EDI message type selection of ALDI/HOFER can be updated. Please indicate for each message type whether your company can exchange it with ALDI/HOFER or not.

Please use the comment box (1) at the end of the task to provide a reason for each update.

Important: By selecting EDI message types for the EDI communication with ALDI/HOFER, your company confirms that they are able to exchange the selected EDI message types with the structure and content as specified in the Message Implementation Guidelines (MIG's) of ALDI/HOFER, which were provided to you in 'Task 2 - Download Supplier Documents'. These documents are also available via the 'Project Library' in the 'Project Workspace' tab.

At the end of the task, please confirm the completion of your updates by selecting 'Yes my company is ready for approval by ALDI/HOFER' (2) and click the 'Save & Close Task' button.

After you have completed 'Task 4A - Update of EANCOM Message Type Selection for Supplier', ALDI/HOFER will be requested to approve your updated EDI message type selection. The ALDI/HOFER team will review your selection and contact you in case of questions. During the review of ALDI/HOFER, there will be no remaining task for you in the onboarding portal but you will receive an E-Mail notification as soon as you can continue with the EDI onboarding process.

Screen Layout 'Task 4A - Update of EANCOM Message Type Selection for Supplier'

opentext [*] Active Intelligence CE 22.2
Project Worksp Onboarding T *
GB/IE- Task 4A - Update of EANCOM Message Type Selection for Supplier
by C-Mail at <u>Addition of Congenitation</u> of Velephone +44 (0)845 50 50 115. For Australian business partners, please call +44 (0)1932 776236 Project Pin: 25347. ACTION: Update of EANCOM Message Type Selection for Supplier
Purchase Order (Create) - EANCOM ORDERS D.01B:
A message specifying details for goods ordered under conditions agreed between the supplier and the buyer (ALDI/HOFER purchasing department). *
Yes my company will be exchanging this message type with ALDI/HOFER No my company will not be exchanging this message type with ALDI/HOFER
Purchase Order (Change and Cancellation) - EANCOM ORDERS D.01B: A message from the buyer to the supplier, specifying details of the buyer's request to change, add or delete one or multiple purchase The fact is the supplier, specifying details of the buyer's request to change, add or delete one or multiple purchase
order line item(s). ALD/IH/UEEX uses the message type UKUEKS specined by the code Purchase Urder Change Request in the BGM segment (BGM.1001 = 230). Both Delta and Full PO Change are available. Should you require Delat only please contact ALDI to inform them if this else default will remin as today as Full PO Change. *
Yes my company will be exchanging this message type with ALDI/HOFER No my company will not be exchanging this message type with ALDI/HOFER
Dropship Despatch Advice - EANCOM DESADV D.01.B:
A message specifying details for tracking ID, carrier reference and goods despatched or ready for despatch under agreed conditions, from supplier warehouse/hub to the final customer (eCommerce).
 Yes my company will be exchanging this message type with ALDI/HOFER No my company will not be exchanging this message type with ALDI/HOFER

Warehouse Despatch Advice - EANCOM DESADV D.01B:

- A message specifying details for handling units and goods despatched or ready for despatch under agreed conditions, from supplier
- to ALDI/HOFER hub.
- Yes my company will be exchanging this message type with ALDI/HOFER
- O No my company will not be exchanging this message type with ALDI/HOFER

Commercial Invoice - EANCOM INVOIC D.01B:

A message claiming payment for goods supplied under conditions agreed between the supplier and the buyer. This message can

- be used as commercial invoice and as credit note specified in the BGM segment. *

 Yes my company will be exchanging this message type with ALDI/HOFER
- No my company will not be exchanging this message type with ALDI/HOFER

Please provide the reason for the message selection change. This updated selection and comment will be sent to ALDI/HOFER for approval: *

Confirmation of EDI message type selection:

Please note that once the message type selection is confirmed, it cannot be updated further anymore.

Please confirm you have updated the EDI message selection as per your EDI capability, and provided the reason for the change.

The updated selection is ready for ALDI/HOFER approval: *

O Yes my company is ready for approval by ALDI/HOFER

Task 4B - Re-confirmation of EANCOM Message Type Selection for Supplier'

Overview 'Task 4B - Re-confirmation of EANCOM Message Type Selection for Supplier'

After you have completed 'Task 4A - Update of EANCOM Message Type Selection for Supplier', Task 4B is triggered in order to approve again the message type selection. Furthermore, there is the possibility to move backwards in the onboarding workflow. You can either continue with the onboarding (1) or move back to the introduction (Task 1) (3) or to update the message Type selection (Task 4A) (2).

Screen Layout 'Task 4B - Re-confirmation of EANCOM Message Type Selection for Supplier'

GB/IE - Task 4B - Re-confirmation of EANCOM Message Type Selection for Supplier



If you have any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team by E-Mail at AlgHoster objectent com or telephone +44 (0)845 50 50 115. For Australian business partners, please call +44 (0)1932 TPR235 Project Pri: 25347.

ACTION: Confirmation of EANCOM Message Type Selection for Supplier

Purchase Order (Create) - EANCOM ORDER 8 D.01B:

A message specifying details for goods ordered under conditions agreed between the supplier and the buyer (ALDVHOFER numbering department)

- Yes my company will be exchanging this message type with ALDI/HOFER
- No my company will not be exchanging this message type with ALDI/HOFER

Purchase Order (Change and Cancellation) - EANCOM ORDER® D.01E:

A message from the buyer to the supplier, specifying details of the buyer's request to change, add or detate one or multiple purchase order line item(s). ALDI/HOFER uses the message type ORDERS specified by the code "Purchase Order Change Request" in the BGM segment (BGM-1001 = 230). Both Deta and Full PO Change are available. Should you require Deta only please contact ALDI to inform them of this else the default will remain as today as Full PO Change.

Yes my company will be exchanging this message type with ALDI/HOFER

No my company will not be exchanging this message type with ALDI/HOFER

Dropship Despatoh Advice - EANCOM DE&ADV D.01.B:

A message specifying details for tracking ID, carrier reference and goods despatched or ready for despatch under agreed conditions, from supplier warehouse/hub to the final customer (eCommerce).

- non supplier ware substitute to the true customer (econtrine ca).
- Yes my company will be exchanging this message type with ALDI/HOFER
 No my company will not be exchanging this message type with ALDI/HOFER

a no ny company wantor or exchange gla a mesange systemation or or

Warehouse Despatch Advice - EANCOM DE&ADV D.01B:

A message specifying details for handling units and goods despatched or ready for despatch under agreed conditions, from supplier to ALDI/HOFER hub.*

- Yes my company will be exchanging this message type with ALDI/HOFER
- No my company will not be exchanging this message type with ALDI/HOFER

Commercial Involce - EANCOM INVOIC D.01B:

A message claiming payment for goods supplied under conditions agreed between the supplier and the buyer. This message can be used as commercial invoice and as credit note specified in the BGM segment.

- Yes my company will be exchanging this message type with ALDI/HOFER
- No my company will not be exchanging this message type with ALDUHOFER

Re-confirmation of EDI message type selection:

A wrong message type selection will affect the electronic communication with ALDI and can lead to additional re-oriboarding affort.

This task is to re-confirm the message selection you have chosen, if a message has been chosen by mistake you will now have the sepertunity to go back through the process and make a change.

Therefore, please only confirm the above message type selection if your company is able to directly exchange these messages with ALDIHOFER. If your company cannot support all selected message types, then please select." No my company does not agree with the pre-selected EDI message types" and update the selection on the next screen. In case you would like to move backwards to the onboarding start, please select "Move back to stage Onboarding Introduction".

Please confirm if you agree to the EDI message type selection of ALDI/HOFER: *

Yes my company agrees to the selected EDI message types

No my company does not agree to the selected EDI message types

Move back to stage Onboarding Introduction

Task 5 – Confirm Connection Type

Overview 'Task 5 – Confirm Connection Type'

In this task, you need to confirm which connection type your company wants to use for the connection with ALDI/HOFER (1). Your company can choose between AS2, VAN, X400 and SFTP (which is business partner initiated).

In addition, you need to enter an E-Mail address to confirm where error notifications for TEST EDI messages (2) and for productive / LIVE EDI (3) messages should be sent to.

Important: For error notifications for productive / LIVE EDI messages, it is recommended to use a group E-Mail address instead of the E-Mail address of an individual person.

Screen Layout 'Task 5 - Confirm Connection Type'

opentext* Active Intelligence	🔹 💽
Project Worksp Onboarding T =	
Task 5 - Confirm Connection Type	^
If you have any questions or concerns about your participation in this process, please contact the OpenText Oroboarding Team by E-Mail all Additivities adjuscements can be telephone +44 (0)845 50 50 115 For Australian business partners, please call +44. 01100 77 107 Pomer 199. Call 2017 Pomer 199. Call 2017 Pomer 2018 Call 2017 Pomer 2018 Call 2017 Pomer 2018	
ACTION: Confirm Connection Type	
ALDINOFER has approved below communication methods to support trade with ALDINOFER via Classic EDI.	
NOTE: For AS2 binary encoding will be used and SFTP will be business partner initiated	
Piease select the EDI connectivity type required. *	
O VAN	
O AS2 (Binary)	
SFTP (Business Partner Initiated)	
O x400	
ALDI/HOFER Error Notifications	
ALDIHOFER will check EDI messages are conforming to the ALDIHOFER EDI message implementation guidelines and provide	
the business partner error notifications via E-Mail. The EDI message error notifications are important to the business partner and	
require action. If the EDI message contains a hard error, the message will be rejected by OpenText and not be forwarded to	
ALDIHOFER. In this case, the business partner is required to update the EDI message and to resend it.	
Please enter an E-Mail below to confirm where ALDIHOFER should send error notifications for TEST EDI messages to: *	
	¥
Please enter an F-Mail address into heliow here to confirm where the error polifications for productive / LIVE FDI messanes should be sent to:	
Prease eliter al L-mai adures init velue dos la cumini mitera de enor nomications los producare / La L. Lor messages sindur de sen to.	
NOTE: For error notifications for productive / LIVE EDI messages, please use a group E-Mail address instead of an individual person.*	
Refresh Save & Open Next Task Save & Close Ta	sk Save Cancel

Task 6A – Confirm Connection Details for Productive/Live EDI Messages

Overview 'Task 6A – Confirm Connection Details for Productive/Live EDI Messages'

In 'Task 6A – Confirm Connection Details for Productive/Live EDI Messages' you need to provide the receiver identification code (GLN/DUNS/ZZ) and identification code qualifier for the UNB segment (1,2) and the NAD segment (3,4) in productive / LIVE EDI messages. If the sender identification for the UNB segment is not the same as the receiver identification code, please state this in your answer (5) and provide the identification code (6) with its qualifier (7).

In addition, please state if your company will use a dedicated test environment for exchanging test EDI messages with ALDI/HOFER (8) and if your company is able to identify test messages as such (9).

If you select 'Yes' you will be able to enter your TEST EDI information in Task 6C. Otherwise you will be forwarded directly to Task 6D after completing Task 6B.

At the end of the task, please confirm the correctness of the provided data and enter your name (10) and the actual date (11). Afterwards, click the 'Save & Close Task' button (12).

Screen Layout 'Task 6A – Confirm Connection Details for Productive/Live EDI Messages'

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Project Worksp Onboarding T *	
Task 6A - Confirm Connection Details for Productive/LIVE EDI Messages	
by De Lakal af <u>Addition of Constant in a constant in the process presence on the process of constant in the process of the proces of the pro</u>	
ACTION: Confirm Connection Details for Productive/LIVE EDI Messages	
Receiving productiveLLVE EDI messages	
Please provide the receiver GLNDUNSZZ code which needs to be used by ALDIHOFER in the UNB segment (highlighted in RED) when sending EDI messages to the business partner. The GLNDUNS/ZZ code can also be the identification of your EDI service provider.	
Example: UNB+UNOC 3+0041498000080:14+ 5013546001238:14+140926:0845+1++CRDERS+++EANCOM+1"	
Receiver identification code (GLNDUNSZZ) used in UNB segment for productiveLIVE EDI messages: *	
1234567	
Please select the receiver identification code qualifier, which is linked to the identification code (GUNDUNS/Z) above	
and will be used by the business partner in the UNB segment (highlighted in RED):	
Example: UNB+UNOC3+0041498000000 14+ 5013540001238 14+10928 0849 1++0 RDERS+++EANCOM+1*	
Avectiver administration code qualitier used in one for productive cut messages: - 14	
Please provide the receiver GLNDUNS/ZZ code which needs to be used in the NAD C082 3039 segment (highlighted in RED)	ŕ
when sending EDI messages to the business partner. The GLNDUNS/2Z code can also be the identification of your EDI service provider.	
For suppliers, the identification code is used in the NAD-ISU segment and for logistics service providers in the NAD-ICA segment. Only exception: In the freight status update message, the identification code is used in the NAD-IFW segment.	
In the freight status update and the freight invoice message, the identification code is used in the NAD+FW segment.	
Example: vivit=sur=sur=sur=sur=sur=sur=sur=sur=sur=sur	
1234567	
Please select the receiver identification code qualifier, which is linked to the identification code (GLNDUNS/ZZ) above and will be used by the business partner in the NAD segment (NAD C082 3055) which is highlighted in RED.	
Example: /MD+SU+ 5014321000002: 9'	
Receiver identification code qualifier used in NAD.C002.3055 segment for productive/LIVE EDI messages: *	
Sending productiveLIVE EDI messages	Î
Please confirm if the sender GLNDUNS/22 code which need to be used by the business partner in the UNB segment when sending EDI messages to ALDIHOFER will be the same as the receiver.	
3 Will the sender identification code (GLNDUNS/ZZ) be the same as the receiver identification code; *	
Yes No	
Tender Martillenden under 191 MINIMPTTA mard in die 1000 wennend der erscheiden H. W. F.W. wennenen 1	
A sense insumerone con (or wronesss) mu nu ruo vellueu or honecoverne. Eru muzeñke.	
Conducidantification code mustifier used in the 1000 assessment for sconduction1 NE FPI measurement 1	
• 222	
Exchange of test EDI messages	
As part of the EDI partner onboarding process, ALDIHOFER plans to exchange TEST EDI messages with all business partners.	
Will the business partner use a dedicated test connection, and test identification codes for the exchange of TEST EDI messages? * ⑧ Yes our company will use a dedicated test environment for the exchange of EDI test messages	
No our company will use the production environment for the exchange of EDI test messages	
TEST EDI messages from ALDIHOFER will always contain a test flag in the UNE0035 segment. It is the responsibility of the business partner to	
ensure that test messages can be identified, and will not trigger any processes in your production environment.	
Please confirm test messages will not trigger production processes: *	
Confirmation of the provided production! IVE details	
Incomert conservitive datalis will last to an incomert satura and dalases in the completion of the FDI national cohoardion	
Thus, please review above details carefully and confirm that all provided information are correct by adding your name and date below.	
If you are using GLN codes, please be aware that ALDIHOFER systems only allow GST valid codes for the exchange of EDI messages. Please validate the check digit of the GLN codes using the GST registration website <u>http://www.gst.org/check-digit.ca/culator</u>	
before confirming this task. *	
Aui mommature provued has been reversed and before Name: *	
Max Mustermann	
Dato: * 11 02/02/20	
(Refresh) Related Tasks(1) Save & Copen Next Task 12 Save & Copen Next Task 12 Save & Copen Next Task Save	Cancel

Task 6B – Confirm [Connection Type] Connection Details

Overview 'Task 6B - Confirm [Connection Type] Connection Details'

Depending on your connection type selection in Task 6A, you will be requested to provide the details of either your VAN, AS2, X.400 or SFTP connection in Task 6B. Based on the provided information, OpenText will setup the connection to your company. Thus, please ensure that the provided information is correct in order to avoid any delays or complications during the EDI onboarding due to incorrect connection setups.

Screen Layout 'Task 6B – Confirm [Connection Type] Connection Details'

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Skall additional of the present on the physics *4 (0) 484 50 d 50 TIS FPA kuth alian bisonesis partner: TOK: Confirm X.400 Connection Details The control details there will be used for questes relating to the X.400 connection details will the Operited exatilement team. Control details there are not d-k-kall address of the person who is responsible for the connection will in the Operited exatilement team. Control details there are not d-k-kall address of the person who is responsible for the connection will in the toperited exatilement team. Control details there are not d-k-kall address of the person who is responsible for the connection will in the toperited exatilement team. Control details for connection tables Present team of the person who is responsible for the connection will be toperited exatilement team. Control details the connection tables Present team of the person who is responsible for the connection will be toperited exatilement team. Control details the connection will be address of the person who is responsible for the connection will be toperited exatilement team. Control details the connection will be address with the address of the address of the address will be address of the address of the address will be address of the address of the address will be address of the address of the address will be address of the addr	ui have any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team	
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Image: State your X.400 Originator/Recipient (OR) address with the assigned elements. C (Country mam) A (Administration Management Doman) >> (Originator/Recipient One) >> (Originator/Recipient (OR) Address WOTE: Please use the X 400 formating above in order to ease the element recognition * 1234567 Des your company use a Pre Production X 400 connection? * >>> No >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Contact E-Mail: *	
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1234567 Does your company use a Pre Production X.400 connection?* Yes No Please provide your Pre Production X.400 Originator / Recipient (OR) Address Please provide your Y.400 Originator/Recipient (OR) address with the assigned elements. • (Country name) • (A (Administration Management Domain) • (Private Management Domain) • O (Organization amag) • OUT (Organization automic) • (Gumarne) • (Given name) • (Given name) • (Given name) • CeB, A=MARK400, 0=TRADANET, S=X400SERVICE	NOTE: Please use the X.400 formatting above in order to ease the element recognition. *	
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Yes No Please provide your Pre Production X.400 Originator / Recipient (OR) Address Please state your X.400 Originator/Recipient (OR) address with the assigned elements. • (Country name) • (Country name) • (Private Management Domain) • (Private Management Domain) • (Origanization Name) • (Origanization adme) • (Given name)	Does your company use a Pre Production X.400 connection?*	
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Please provide your Pre Production X.400 Originator / Recipient (OR) Address Please state your X.400 Originator/Recipient (OR) address with the assigned elements.		
Please state your X.400 Originator/Recipient (OR) address with the assigned elements. • C (Country name) • A (Administration Management Domain) • P (Private Management Domain) • O (Organization name) • O (Organization adme) • O (Organizational Unit Names) • S (Sumame) • G (Given name) C=GB, A=MARK400, O=TRADANET, S=X400SERVICE NOTE: Please use the X.400 formatting above in order to ease the element recognition. *	Please provide your Pre Production X.400 Originator / Recipient (OR) Address	
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Task 6C – Confirm Connection Details for TEST EDI Messages

Overview 'Task 6C – Confirm Connection Details for TEST EDI Messages'

In 'Task 6C – Confirm Connection Details for TEST EDI Messages', you need to provide the receiver identification code (GLN/DUNS/ZZ) and identification code qualifier for the UNB segment (1,2) and the NAD segment (3,4) in productive / LIVE EDI messages. If the sender identification for the UNB segment is not the same as the receiver identification code, please state this in your answer (5) and provide the sender identification code (6) with its qualifier (7).

At the end of the task, please confirm the correctness of the provided data (8) and enter your name (9) and the actual date (10). Afterwards, click the 'Save & Close Task' button (11).

After completion of Task 6, OpenText will start with the connection setup. Once you can continue with the EDI onboarding process, OpenText will assign you the next task and send you an E-Mail notification.

Screen Layout 'Task 6C – Confirm Connection Details for TEST EDI Messages'

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Task 6C - Confirm Connection Details for TEST EDI Messages	
//= ALDI	
Type have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in this preserve, bases exotact the OpenText Orboarding Texm If you have any questions or concerns about your participation in the OpenText Orboarding Texm If you have any questions or concerns about your participation in the OpenText Orboarding Texm If you have any questions or concerns about your participation in the OpenText Orboarding Texm If you have any question or concerns about the OpenText Orboarding Texm If you have any question or concerns about the OpenText Orboarding Texm If you have any question or concerns about the OpenText Orboarding Texm If you have any question or concerns about the OpenText Orboarding Texm If you have any question or concerns about the OpenText OpenText Orboarding Texm If you have any question or concerns about the OpenText Open	
4) C - OK ST OK ST OK ST OK	
ACTION: Confirm Connection Details for TEST EDI Messages	
Receiving TEST EDI messages	
Plassa service the service OLNEWSC77 code which eards to be used to AF DIMOTED in the UNB serveral thickfolded in BFD1	
when sending EDI messages to the business partner. The GLNDUNSEZ code can also be the identification of update EDI service provider.	_
Example: UN8+UN0C3+0621408000080 014* 5013546001238 14+14026 0845+1++CRDERS++4EANCDM+1*	
Receiver identification code (GLNDUNS/22) used in UNB segment for TEST EDI messages: *	
Please select the receiver identification code qualifier, which is linked to the identification code (GLNDUNS/ZZ) above	
and will be used by the business partner in the UNB segment (highlighted in RED).	
Example: UNR+UNCC3+0041498000080: 14+5013546001238: 14+16070E083+1+CARCOM+1*	
Receiver identification code qualifier used in the UNB segment for TEST EDI messages: *	
0 14	
Please provide the receiver GLNDUNS/ZZ code which needs to be used in the NAD. CO82-3039 segment (highlighted in RED)	^
when sending EDI messages to the business partner. The GUNDUNS/2Z code can also be the identification of your EDI service provider.	
For suppliers, the Methodian code is used in the NUP-SU apprend and for highlicits service providers in the NUP-CA segment.	
Uny exception, in the trength status update message, the identification code is used in the AVU+Fir's segment.	
Example: NAD+5U+ 301432100002-37	
Receiver identification code (GLNDUNS/22) used in NAD.C082.3039 segment for productiveTLVE EDI messages: *	
	7 I
Please select the receiver identification code qualifier, which is linked to the identification code (CLMOUNS22) above and will be used by the business patters in the NAD segment (NAD.COLS.25) which is highlighted in BED.	
Example: NAD+5U+ 501432100002-9	
Receiver identification code qualifier used in NAD.CDI2.3055 segment for productiveILVE EDI messages: *	
0 22	
Sending TEST EDI Messages	
	٦
Please confirm if the sender GLMDUNRS/22 code which needs to be used by the business partner in the UNB segment when sending EOI messages at ADLMDUTCRE will be be same as the receiver.	
Will the sender identification code IGLNDUNS/Z2 be the same as the receiver identification code: *	
O Yes	
♥ ○ No	
Sender identification code (CLINDUNSQ7) used in the UNB semant for TEST FDI messance: *	
Sender identification code qualifier used in UND argument for TEST EDI messages; *	
0 222	
Confirmation of the provided production?, NPE details	
Incorrect connectivity details will load to an incorrect solution and delaws in the connection of the EDI partner ordeparding.	
Thus, please review above details carefully and confirm that all provided information are correct by adding your name and date below.	
If you are using GLN codes, please be aware that ALDIHOPER systems only allow GS1 valid codes for the exchange of EDI messages.	
Please validate the device digit of the GLN codes using the GS1 registration website <u>http://www.gat.erg/dtack.digit.caloutetr</u>	
All information provided has been reviewed and checked	
Name*	
Date: *	
Refresh Save & Open Next Task Save & Close Task	Save Cancel

Task 6D – Connection Details Declaration

Overview 'Task 6D - Connection Details Declaration'

In 'Task 6D – Connection Details Declaration' you are required to confirm the connection details submitted in Task 6A, 6B and/or 6C. The task will show the information submitted in task 6A, 6B and/or 6C. Confirming the Partner, Contact, Production and Testing details.

If the information is correct select 'The message details and connection details are correct for the Business Partner' (1) and click the 'Save & Close Task' button.

If the information is wrong, select the appropriate option: 'Connectivity details are incorrect for the Business Partner and requires updating' - Note: The Portal will return you to Task 6A - or 'Message Type selection and/or connectivity details are incorrect for the Business Partner and requires updating' (2). Note: The Portal will return you to Task 4.

Note: Task 6D will only be completed upon confirmation that 'The message details and connection details are correct for the Business Partner'

Screen Layout 'Task 6D - Connection Details Declaration'

GB/IE - Task 6D - Connection Details Declaration (F) ALDD If you have any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team by E-Mail at AddH-Der ob/@openText.com or telephone +44 (0)845 50 50 115. For Australian business partners, please call +44 (0)1932 776236 Project Pin: 25347. ACTION: Connection Details Declaration Business Bortors	
business Parmer Name	
Allead Supplier Parties	
Business Partner Number: *	
1234567891-UK10	
Business Partner EDI Message Standard: *	
EANCOM	
Business Partner Connection Type: *	
X400	
Contact	
EDI contact Name: *	
EDI contact E-Mail: *	
EDI contact Telephone: *	

Connection Type	
Connection Type *	
X400	
Production GLN	
LIVE Receiver UNB:	_
1234567890	
LIVE Receiver UNB Qual:	~
14	
LIVE Sender UNB:	
LIVE Sender UNB Qual:	
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Latin-1 (ISO 8859-2 - ANSI) is used as file encoding	
lesting GLN	
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987654321 TEST Receiver NAD Qual: 16 TEST Encoding: Latin-1 (ISO 8859-2 - ANSI) is used as file encoding This is a declaration that the connection details are correct for the Business Partner *	

Connectivity details are incorrect for the Business Partner and requires updating (move backwards to Task 6A)

Message Type selection and/or connectivity details are incorrect for the Business partners and requires updating (move backwards to Task 4)

Declaration Name: *

Task 7A - Confirm Readiness for Document Testing with ALDI/HOFER

Overview 'Task 7A - Confirm Readiness for Document Testing with ALDI/HOFER'

In this task, you need to confirm if your company is ready for a document upload and to check your test files against some business checks defined by ALDI/HOFER. If you are ready to upload test data, please confirm your readiness by selecting 'Ready for document upload testing' (1). If you are not ready for the document upload, please select 'Not ready for document upload testing' (2). Afterwards, click the 'Save & Close Task' button (3).

If you select that you are ready for document upload, you will be moved to 'Task 7 – Document Check' and need to upload test files. Once a valid test file has been uploaded, the task will be closed.

Screen Layout 'Task 7A - Confirm Readiness for Document Testing with ALDI/HOFER'



Task 7B - Confirm Estimated Ready Period for Document Testing with ALDI/HOFER

Overview 'Task 7B - Confirm Estimated Ready Period for Document Testing with ALDI/HOFER'

If you are not ready for the document check, please indicate by when you will be ready to upload a valid test filed based on the MIG provide by ALDI/HOFER. Select a period of one, two, four, eight or twelve weeks (1) and confirm your selection by clicking on the 'Save & Close Task' button (2).

After the selected time has expired, OpenText will send you an E-Mail notification with the request to return to the onboarding portal and confirm your readiness for the document upload (Task 7A again).

Important: In case you are ready for document testing before the selected time has expired, please request OpenText via E-Mail at AldiHofer.ob@opentext.com to assign you to the next task.

Screen Layout 'Task 7B - Confirm Estimated Ready Period for Document Testing with ALDI/HOFER'

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GB/IE - Task 7B - Confirm Estimated Ready Period for Document Testing with ALDI/HOFER		Î
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If you have any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team by E-Mail at <u>Additiofer ob@opentext.com</u> or telephone +44 (0)845 50 50 115. For Australian business partners, please call +44 (0)1932 776235 Project Pin: 25347.		
ACTION: Confirm Estimated Ready Period for Document Testing with ALDI/HOFER		- 15
Note: After the selected time has expired. OpenText will send you a request to complete the pending task. Please note that any further delays of the end to end execution will be reported to ALDI/HOFER. In the event you are ready for end to end testing before the selected time has expired, please inform OpenText via E-Mail at <u>AldiHoter ob@opentext.com</u> to assign you to the next task.		
Please indicate by when the business partner will be ready to begin document testing messages with ALDI/HOFER: *		- 8
O 1 Week		- 11
O 2 Weeks		- 11
O 4 Weeks		- 11
8 Weeks		- 11
O 12 Weeks		
Refresh Save & Open Next Task Save & Close Task Save	Canc	;el

Task 7 – Document Check

Overview 'Task 7 – Document Check'

If your EDI message type selection includes the Dropship Despatch Advice, Warehouse Despatch Advice and / or the Commercial Invoice for the EDI communication with ALDI/HOFER, you are required to test your EDI messages in 'Task 7 – Document Check' to ensure they comply with the ALDI/HOFER message implementation guidelines (MIG's).

For executing the document checks, open the task and upload an EDI test message via the 'Select Files' button (1). Select a file from your computer and click the 'Open' button. Afterwards, click on the 'Run Report' button (2).

If the test failed, a window will open with the information that the test failed and that the task will remain open until you reviewed your error(s) and repeated the test. Click the 'OK' (3) button in order to return to the task and review the errors in the column on the right side of the task.



Click on the plus sign (4) in order to open a detailed description for each error.



After you have reviewed and corrected the errors in your EDI test message, click on 'New Test' (5) in order to open a new window and execute another document check. If you have any questions regarding the errors in your EDI test message, please refer to the MIG's and sample files in the project library. For further assistance, you can also contact the OpenText Onboarding Team.

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t]	Document Views	v S New Test Download v Browse v	Print
Messa	ge /d: SG52MOA5004	HIIN File: INVOIC_2.0 SG52 MOA 5004 MIN.TM1 Received: 02/03/20 11:47:26 EST Sender: Ahead Supplier Partner (9685741233) Receiver: ALDIAHEAD	
Docum	nent Id: 52MOA5004M	/IN Specification: DESADV_WAREHOUSE_D01B Version: D01B,D.01B Date: 07/06/18 10:43:00 EDT DQC Status: Failure	<u>^</u>
UNA:+.			Results 1 - 25 of 29 🚖 Page: 1 😽
UNB+UNI	C: 3+OC-AHEAD-T1: 222+4	4095200074417:222480706:1043+3G52N0A5004NIN++INVOIC+++EANCON+1* 1999-1999-1997-1997-1043-49G52N0A5004NIN++INVOIC+++EANCON+1*	● V Parsing
BC380	:9+52HDA5004HTN+5'		◆ ☑ 1. The following error occurr

If the test was successful, a window will open with the information that the task was successfully completed. Click the 'OK' (6) button in order to return to the task. Afterwards, close the task (7) in order to return to the 'Project Workspace'.



After the successful completion of 'Task 7 – Document Check', there will be no remaining task assigned for your company until OpenText completed the connection setup. OpenText will send you an E-Mail notification as soon as the next task was assigned to your company and you can continue with the EDI onboarding process.

Screen Layout 'Task 7 – Document Check'

List × Task 7 - Commercial I ×			
Browse and select a file containing the 'INVOIC_COMMERCIAL_D01E	B' content to be tested. Click 'Run Report' to perform this task.		
Task	Description	File *	
Task 7 - Commercial Invoice Document Check	ACTION: Commercial Invoice Document Check	Select Files	
	This task checks the formal and syntactical structure of the uploaded file. Once a correct file has been uploaded this task will be closed. Please note that the next onboarding task will not open until all document checks have been completed.		
	Browse and select a commercial invoice test message containing the content as specified in the message implementation guidelines of ALDI/HOFER for the commercial INVOIC message.		
	IMPORTANT: Please use the following GLN 409020099999 in the NAD-EY and UNB (Date Receiver GLN) for your test files. This dummy GLN may only be used for the purpose of the document check in the onboarding portal.		
	Afterwards, click 'Run Report' to perform the test.		
			(Refresh) Run Report (Cancel)
٩			Refresh Run Report Cancel
4			Refresh Run Report Cancel
Browse and select a file containing the 'DESADY_WAREHOUSE_DO	18' content to be tested. Click Run Report' to perform this task.		Refresh Run Report Cancel
Browse and select a file containing the 'DESADV_WAREHOUSE_DO: Task	1B' content to be tested. Click 'Run Report' to perform this task. Description	File *	Refresh Run Keport Cancel
Browse and select a file containing the 'DESADV_WAREHOUSE_DO: Task Task 7 - Warehouse Despatch Advice Document Check	1B' content to be tested. Click 'Run Report' to perform this task. Description ACTION: Warehouse Despatch Advice Document Check	File * Select Files	Refresh Run Report Cancel
Browse and select a file containing the 'DESADV_WAREHOUSE_D0: Task Task 7 - Warehouse Despatch Advice Document Check	1B' content to be tested. Click Run Report' to perform this task. Description ACTION: Warehouse Despatch Advice Document Check This task checks the formal and syntactical structure of the uploaded file. Once a correct file has been uploaded this task will not open until all document checks have been completed.	File * Select Files	Refresh Run Report Cancel
Browse and select a file containing the 'DESADV_WAREHOUSE_D0: Task Task Task 7 - Warehouse Despatch Advice Document Check	IB' content to be tested. Click 'Run Report' to perform this task. Description ACTION: Warehouse Despatch Advice Document Check This task checks the formal and syntactical structure of the uploaded file. Once a correct file has been uploaded this task will not open until all document checks have been completed. Browse and select a warehouse despatch advice test file containing the content as specified in the message implementation guidelines of ALDIVECER for the Warehouse DESADV message. Afterwards, click ' Run Report' to perform the test.	File * Select Files	Refresh Run Report Cancel
Browse and select a file containing the 'DESADV_ WAREHOUSE_DO: Task Task 7 - Warehouse Despatch Advice Document Check	IB' content to be tested. Click 'Run Report' to perform this task. Description ACTION: Warehouse Despatch Advice Document Check This task checks the formal and syntactical structure of the upbaded file. Once a correct file has been upbaded this task will not open until all document checks have been completed. Browse and select a warehouse despatch advice test file containing the content as specified in the message implementation guidelines of ALD/WOFER for the Warehouse DESADV message. Afterwards, click ' Run Report to perform the test. IMPORTINT: Please use the following GLN dogo20099999 in the NAD-BY and UNB (Date Receiver GLN) for your test files. This dummy GLN may only be used for the purpose of the document check in the onboarding portal.	File * Select Files	Refresh Run Report Cancel
C Browse and select a file containing the 'DESADV_ WAREHOUSE_DO: Task Task Task 7 - Warehouse Despatch Advice Document Check	IB' content to be tested. Click 'Run Report' to perform this task. Description CCTION: Warehouse Despatch Advice Cocument Check This task checks the formal and syntactical structure of the uploaded file. Once a correct file has been uploaded this task will not open until all document checks have been completed. Browse and select a warehouse despatch advice test file containing the content as specified in the message implementation guidelines of ALD/HOFER for the Warehouse DESADV message. Afterwards, click 'Run Report To perform the test. MERCITANT: Please use the follewing GLM Report to perform the test. Atterwards, click 'Run Report' to perform the test.	File * Select Files	Refresh Run Keport Cancel
Content Preview	It' content to be tested. Click Run Report' to perform this task. Description ACTION: Warehouse Despatch Advice Description This task checks the formal and syntactical structure of the uploaded file. Once a correct file has been uploaded this task will not open until all document checks have been completed. Browse and select a warehouse despatch advice test file on the select a warehouse despatch advice test file warehouse DESADV message. Afterwards, click ' Run Report to perform the test. MPGRTANT: Please use the following GLM MPGRTANT: Please use the following GLM May be used for he purpose of the document check in the onboarding portal.	File * Select Files	Refresh Run Keport Cancel
Content Preview	<section-header><section-header><section-header><section-header><section-header><text><text><text></text></text></text></section-header></section-header></section-header></section-header></section-header>	File * Select Files	Refresh Run Report Cancel

Task 8 – Confirm Readiness for End to End Testing with ALDI/HOFER

Overview 'Task 8 - Confirm Readiness for End to End Testing with ALDI/HOFER'

In this task, you need to confirm if your company is ready for End to End testing with ALDI/HOFER. If you are ready to start testing with ALDI/HOFER, please confirm your readiness by selecting 'Ready for ALDI testing' (1) and entering your name (2) and the actual date (3). If you are not ready for End to End testing with ALDI/HOFER, then select 'Not ready for ALDI testing' (4). Afterwards, click the 'Save & Close Task' button (5).

If you confirm your readiness for End to End testing, an E-Mail notification will be sent to ALDI/HOFER and they will contact you in order to align the test execution. During the test execution, there will be no remaining task for your company until ALDI/HOFER has confirmed the successful completion of the End to End testing. Afterwards, you will receive an E-Mail notification with the request to return to the onboarding portal and continue with the next task.

If you select that you are not ready for End to End testing with ALDI/HOFER, then you will be moved to 'Task 8A – Confirm Estimated Ready Period for EDI End to End Testing with ALDI/HOFER' and need to specify the estimated ready date for End to End testing with ALDI/HOFER.

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Screen Layout 'Task 8 – Confirm Readiness for End-to-End Testing with ALDI/HOFER'

Task 8A – Confirm Estimated Ready Period for EDI End to End Testing with ALDI/HOFER

Overview 'Task 8A – Confirm Estimated Ready Period for EDI End to End Testing with ALDI/HOFER'

If you are not ready for End to End testing with ALDI/HOFER, please indicate by when you will be ready to exchange EDI test messages with ALDI/HOFER. Select a period of one, two, four, eight or twelve weeks (1) and confirm your selection by clicking on the 'Save & Close Task' button.

After the selected time has expired, OpenText will send you an E-Mail notification with the request to return to the onboarding portal and confirm your readiness for End to End testing (Task 8 again).

Important: In case you are ready for End to End testing before the selected time has expired, please request OpenText via E-Mail at AldiHofer.ob@opentext.com to assign you to the next task.

Screen Layout 'Task 8A – Confirm Estimated Ready Period for EDI End to End Testing with ALDI/HOFER'

GB/IE - Task BA - Confirm Estimated Ready Period for EDI End to End Testing with ALDI/HOFER //* ALDI //* Volume any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team by E-Mail at Addinger obfgenements about your participation in this process, please contact the OpenText Onboarding Team by E-Mail at Addinger obfgenements about your participation + 44 (0)845 50 50 115. For Australian business partners, please call +44 (0)1032 776238 Project Pin: 25347. ACTION: Confirm Estimated Ready Period for EDI End to End Testing with ALDI/HOFER
Note: After the selected time has expired. OpenText will send you a request to complete the pending task. Please note that any further delays of the end to end execution will be reported to ALDUHOFER. In the event you are ready for end to end testing before the selected time has expired, please inform OpenText via E-Mail at AldiHoter.ob/@opentext.com.to assign you to the next task.
Please indicate by when the business partner will be ready to exchange TEST EDI messages with ALDI/HOFER.* 1 Week 2 Weeks 4 Weeks 8 Weeks 1 2 Weeks 1 3 Weeks 1 3 Weeks 1 3 Weeks 1 4 Weeks 1 4 Weeks 1 4 Weeks 1 5 Wee

Task 9 - Confirm Readiness for EDI Go-Live with ALDI/HOFER

Overview 'Task 9 - Confirm Readiness for EDI Go-Live with ALDI/HOFER'

In this task, you need to confirm if your company is ready for the EDI Go-Live with ALDI/HOFER. If you are ready to start exchanging productive / LIVE EDI messages with ALDI/HOFER, please confirm your readiness by selecting 'Ready for ALDI go live' (1) and entering your name (2) and the actual date (3). If you are not ready for the EDI Go-Live with ALDI/HOFER, then select 'Not ready for ALDI go live' (4). Afterwards, click the 'Save & Close Task' button (5).

If you confirmed your readiness for the EDI Go-Live, an E-Mail notification will be sent to ALDI/HOFER and they will contact you in order to align the first transmission(s).

If you select that you are not ready for the EDI Go-Live with ALDI/HOFER, then you will be moved to 'Task 9A – Confirm Readiness for EDI Go-Live with ALDI/HOFER' in order to confirm the estimated readiness date for the EDI Go-Live.

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Task 9 - Confirm Readiness for EDI Go-Live with ALDIHOFER	
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If you have any questions or concerns about your participation in this process, please contact the OpenText Onboarding Team by E-Mail at <u>Additions of Represented com</u> or telephone +44 (1)045 50 50 115. For Australian business partners, please call +44 (1)1532 TO25 Preced Ptn 2532 TO25	
ACTION: Confirm Readiness for EDI Go-Live with ALD/IHOFER	
Readiness for the exchange of productiveIJVE EDI messages	1
Please confirm the business partner is ready to exchange productive/LIVE EDI messages with ALDIHOFER via your productive/LIVE environment.*	
Ready for ALDI go live	
O Not ready for ALDI go live	
Confirmation of readiness:	
By completing the question and entering your name and the date below, you are confirming the business partner is ready to start exchanging productive LIVE EDI messages with ALDIHOFER.	
Name.*	
Date *	
	_
Befresh Store & Down Mert Task S Store & Choir Task S	Ve Cancel
	Cancer

Screen Layout 'Task 9 - Confirm Readiness for EDI Go-Live with ALDI/HOFER'

Task 9A - Confirm Estimated Ready Period for EDI Go-Live with ALDI/HOFER

Overview 'Task 9A - Confirm Estimated Ready Period for EDI Go-Live with ALDI/HOFER'

If you are not ready for the EDI Go-Live with ALDI/HOFER, please indicate by when you will be ready for the Go-Live with ALDI/HOFER. Select a period of one, two, four, eight or twelve weeks (1) and confirm your selection by clicking on the 'Save & Close Task' button.

After the selected time has expired, OpenText will send you an E-Mail notification with the request to return to the onboarding portal and confirm your readiness for the EDI Go-Live (Task 9 again).

Important: In case you are ready for the EDI Go-Live before the selected time has expired, please request OpenText via E-Mail to assign you to the next task.

Screen Layout 'Task 9A - Confirm Estimated Ready Period for EDI Go-Live with ALDI/HOFER'



There will be no further Tasks after Task 9 and you will be able to start transmitting messages via new setup.